

DPW Commission Meeting
Wed., December 7, 2016
7pm, Police Station Community Room

7pm: Approval Items
Postponed to next meeting

7:05pm Open Discussion with the commissioners:

T. Arsenian, 95 Granite Street, said the Planning Board is meeting tomorrow; he questioned using Steele Derrick as a water source. J. Parisi said we requested from the Pigeon Hill Quarry Association for any water they could spare. They said they could spare 5 or 10 feet; and could transfer it to the town. That would require DEP approval because it's not an approved source. The DEP said that could only occur in a declared emergency by the DEP. They do not consider us in an emergency. T. Arsenian said maybe once a year someone could survey the bounds to see what's up there to ensure there are no encroachments. J. Parisi said the town has a surveillance drone to oversee the entire watershed.

Joe Parady, Pigeon Hill Street, said he has questions about Woodland Acres. He said it will change the neighborhood. He said there was a moratorium placed on the town regarding the Sewer Treatment Plant. The town fixed the moratorium. If this project goes through, he questioned if the treatment plant could handle the additional 16 new homes. Commissioner Gardner said we had a study done with all potential demand for properties that abut the sewer, for those that could legally connect, that equals the amount of spare capacity. If we were to let someone in, like Woodland Acres, that isn't in the district, then it could put us over the limit. Some of the lots are vacant and a lot of the folks haven't tied in. We have about 100,000 gallon capacity. We did a lot of I&I, for years we were in violation and we were over our 800,000 gallons per day. If this project is granted, since we are close to our capacity of our system, if it brings us to that level, he questioned if that will limit future development in the town.

T. Arsenian, questioned the Sewer District. J. Gardner said he thinks the Planning Board is moving forward on the Sewer District at Spring Town Meeting.

W. Wagner, spoke on the Transfer Station Operations. He said when he lived in another town, during hard budget times, they cut the hours for the transfer station, they had a swap shop as well. They closed their "take it or leave it". The swap shop entered a new phase with all volunteers.

7:15pm New Business

Asst. DPW Director Position: J. Parisi distributed a copy of the Job Description. He said the Board of Selectmen voted to approve the hiring of the position. The Commissioners will review the job description and get comments to Director Parisi.

Draft Rockport Construction Standards: T. Olson distributed draft "construction standards for the Town of Rockport". This is a draft and will be a guide going forward.

7:30pm Ongoing Business

Transfer Station Operations:

- Review of Transfer Station Regulations: Commission Gardner said there's no way to police some of the violations that occur there. In the regulations it was decided to require everything to be in a bag. Brian said yes it will be difficult to enforce. Spoke to someone who does a lot of cleanouts. He uses his sticker for the cleanouts. J. Parisi said we want to know whose trash it is. All cleanouts should have PAYT bags. How do we distinguish multi-family vs. single family for sticker sales. We want to get away from Town Hall sticker sales. 3.G. we make up temporary transfer stickers at town hall for outside contractors, we should add at the end that the \$10 just gets you into the Transfer station. All fee-generated material is additional (additional fees apply). 4.D. eliminate "at no additional cost" because the next sentence explains it. 7.A. building demo debris is not accepted at the transfer station, we have many contractors in town. We have allowed them to do one barrel per day, so this means eliminating that. 7.C. if anything is going in that you think might cause our load to be rejected, don't accept it. 12.e. Swap Shop, if you're a dealer "at discretion of transfer station director, the swap shop will be closed if there is too much loitering, scavenging, etc. It is now posted on the door, 30 min. limit. Closing time is problematic. 2.a. businesses established in Rockport, property owners in Rockport and they can verify they lease. Unless you live in Rockport you are not eligible to get a sticker. Hours of Operation B, trespassing before or after posted hours without permission will be punishable with a fine of \$100 and/or revocation.
- Scan coupons for Bulk Items: J. Parisi distributed sample City Hall Systems Bulk Item Disposal Receipt (\$5/piece).
- Swap Shop Volunteers: why don't we use the message board to solicit volunteers. We should determine what we want and will require from them. Selectperson Campbell said we should incentivize how to keep volunteers. The Swap Shop can't be open if volunteers are not on site. Maybe high school kids could participate in the process, but not be the individuals enforcing the regulations.

Chairman Reed said he would like to see what these regulations would look like if we went entirely PAYT. Director Parisi said he will take a stab at it. Tim weighed his PAYT trash. The medium bag is a kitchen size 17-18 lbs, the large bag is 33 gallon size, 2.5 kitchen bags are 40 lbs. Commissioner Gardner said we spoke about having security cameras up there to police some of the violations. Brian said maybe we could use additional surveillance cameras; we have one now. Five or more were recommended by consultants. Selectperson Campbell said we should check with the Town Administrator coordinating with her because other cameras are going to be purchased in town. The disposal of asphalt when townspeople are cleaning up damaged roads was discussed.

Complete Streets: This is on next agenda for the Board of Selectmen. To be eligible for a grant, we have to put a policy together. Funds are available for roadway improvements, bike access, etc. A commitment letter must be sent to Mass. DOT from the Board of Selectmen. We would develop priority issues. After that we have to come up with a policy. This is on agenda item for the February workshop with the Board of Selectmen. We can try to get into this year's cycle by

June 30 or wait until next year. Can commit to handicapped access ramps, etc. J. Parisi would work with pavement management plan. Chairman Reed recommended another presentation to the Board of Selectmen like the one the DPW hosted by Steve Winslow from Gloucester. T. Micus, spoke about the bike path group, they have a few thoughts on some initiatives for Rockport.

9pm: Ongoing Capital Projects:

Parker Street Retaining Wall: J. Parisi said it's wrapped up, they are finishing the fencing. The property owner and representative are still looking over the easement language. J. Parisi said he had assumed that the town would be responsible for the whole length of the wall. Mr. Sears is concerned about that, an encumbrance on the property.

Flat Ledge Pump Improvements: J. Parisi said we are very close to getting it together, just need coupling and meters.

Community House Painting Project: J. Parisi said this is complete; they are just reviewing the final punch list.

WWTP Fine Bubble System Repair Project: Weston and Sampson has the contract, the materials have been purchased. It should be 2-3 weeks to complete.

Tickler List:

Cell tower lease funds
Sewer use regulations
Transfer Station Redesign
DPW Facility
Plowing of Private Roads

Commissioner Gardner moved to adjourn, seconded by Chairman Reed, Vote: 2-0.